



Date: Tuesday, December 6, 2022 **Time:** 7:00pm

December 6 STMAA Board Meeting Minutes

STMAA Board Members & Reps: Farah, Amanda, Lorraine, Sonya; Virtual: Janet, Laura Y, Mr. Sanchez

Visiting: Victoria B, Ramoncita (Virtual)

- I. **Call to Order** 7:13 pm
- II. **Approval of Agenda:** Janet motion, Amanda second.
 - A. Approved
- III. **Approval of November 1, 2022 Meeting Minutes**
 - A. Amanda Motion to approve with changes that were made via email, Sonya seconds; Approved.
- IV. **Band Director's Report: Mr. Sanchez**
 - A. Needs to make invoice for another school to buy the triangle and globe props
 1. Farah to create
 - B. Thank you to all parents
 - C. Congratulations to the Marching Band! Huge accomplishment. Highest score since 1989.
 - D. Will email the rest of the report [never received]
- V. **Board Member/Committee report**
 - A. **President Report**
 1. Thank you for the nice Senior Dinner
 2. \$296 for Driven Coffee
 3. \$490 for Cookie Fundraiser
 - a) Sonya emailed cookie company said it will be shipped to the school to be divided
 - b) May not want to continue if we have to distribute and if the company takes a cut of donations
 4. Winter Program Contracts -
 - a) already sent out to everyone who filled out intent forms
 - (1) Percussion only has school email addresses, percussion director to follow up
 - (2) Action item: Farah to email percussion & guard directors to make sure everyone got a hard copy
 - b) note regarding required payment by a 12/15
 - c) Groups need to be finalized by Mr. Sanchez before payment commitment can be finalized
 - (1) If the student backs out and doesn't want to be in the program, can we back it out of Charms? Amanda doesn't know - will ask Mr. Sanchez
 - (2) Last year Guard had to have their first payment in before costumes could be ordered
 - d) Need a student AND parent signature and first payment by the deadline in order to participate

- e) Tryouts are still happening at least for Guard, but parents should have had information with intent forms
- 5. Championships went over budget:
 - a) Hotel was 5,600 (budget 4k)
 - (1) Rooms were not ready, and not all rooms were double
 - (2) Sanchez to follow up with company to see if we can get some refunded
 - b) Bus was over budget
 - c) Truck budget was \$1000, actual was over \$2k without Monarch
 - d) Food over budget
 - e) Make up funds:
 - (1) Blitz was supposed to help bridge the Gap
 - (2) Applebees brought in more than expected
 - (3) Driven, Cookie & Popcorn don't really help because those are individual fundraisers
 - f) We are in a position where we are overspending
 - (1) How to manage that better next year? Is it worth going to Champs?
 - (2) We have dipped into emergency fund. Make sure the board is aware of budget concern.
 - (3) Music Marathon, vertical raise, and silent auction needs to get more in

B. Treasurer (Financials)

- 1. Fixed payment summary: 54-ish.
- 2. Championships went over, hoping to recover
- 3. Monthly payments for winter percussion - Amanda to check Winter Contract
- 4. Sorry reports are late. Family issues on both sides prohibited meeting. Hoping to provide reports to board by end of this week.

C. Volunteer (Laura Yeager)

- 1. Jazz Cafe is live
- 2. No volunteers needed for Pep Band
- 3. Banquet will need volunteers in January
- 4. Farah gets emails when students volunteer. Laura only gets notifications when parents volunteer.

D. Dine-Out (Sonya)

- 1. Krispy Kreme \$15/doz, we get \$7.50. Voucher can be used all over the country.
 - a) Can SMAC do advertising during the winter concert & Jazz Cafe?
 - b) Sonya is willing to buy donuts to sell at the Jazz Cafe for about \$2/each. About 100 people.
 - c) Boston Market 12/14th
 - d) Still no check from Noodles & Co

E. Uniform (Lorraine)

- 1. Last day was picture day.
- 2. Lorraine will be washing uniforms soon.
- 3. Pants need to go back to Blue Devils. Probably by summer, but Mr. Sanchez will text to confirm return date.
- 4. Dry cleaner: traditional uniforms will be sent case by case as needed. Dry cleaning budget is \$1,000.
- 5. Will let us know if she needs help.
- 6. Mr. Sanchez confirmed we will try to sell Climb shirts. Please tell Lorraine if she needs to box them up.
- 7. Will like to sell guard costumes
 - a) Farah to tell Elijah to have guard turn in costumes. STMAA can wash to make sure they are washed properly.

F. SMAC - No attendees

VI. Open forum

- A. Junior Saints Night
 - 1. Can we move it to another night than the Oak Grove game? The atmosphere is not family friendly, and middle school parents wanted to stay & play for longer but the band was excused early for safety concerns. Can we save seats for Junior Saints families?
 - 2. Janet to email ST staff about concerns
 - 3. Pep talk to ST students to reach out more - numbers make it hard. Guard can be assigned buddies next year to help with ST:Intermediate student ratio.
 - 4. Had some walk-ins - ask teachers to emphasize more sign-ups
- B. Signup Suggestions:
 - 1. Split loading signups to at STHS and at Location (sometimes we can help with one and not the other)
 - 2. Add donations to ivolunteer (snacks & meal items)
- C. Plan competitions & Champs food in advance - use sign up genius for food donations and food prep
 - 1. Need someone to volunteer for this

VII. Upcoming/Ongoing Events

- A. Krispy Kreme Fundraiser 12/1-1/7, does not expire.
 - 1. Please promote. Charms can send to alumni
- B. State Championship w/ Pep band performance 12/10. Will have small attendance but will be there
- C. Boston Market 12/14
- D. winter concert 12/15, 6:30 set up, concert at 7pm
 - 1. Needs hot water set up before hand
 - 2. Ask sections to bring baked goods to sell
 - 3. Poinsettia sales - look to see what Costco has (4-pack). Can sell at Winter Concert and Jazz Cafe. Anyone going soon? Need to know if they are available and how much? Amanda will go to Costco soon and tell Farah.
- E. Jazz Cafe
 - 1. Roy will donate pulled smoked pork sandwich meat & sauce
 - a) Hawaiian rolls & coleslaw will need to be reimbursed
 - 2. Check in with Rhea for what she did for past years
 - 3. Also bringing pizza to sell
 - 4. No stage, but will have band on the side of the parking lot. Food will be
 - 5. Black panels & tables can be decorated with items we already have.
 - 6. Michael will provide lights and possibly snow.
 - 7. Will we charge volunteers to go in? Volunteers should get free admission, but will need to pay for any food/snacks.
 - 8. Have the ticket sales volunteer confirm student price with student ID cards.
 - 9. Merchandize table: t-shirts, old pins
- F. School break 12/24-1/8
 - 1. guard & percussion might meet, that's up to them

VIII. New Business

- A. Banquet
 - 1. Victoria cannot make the slide-show. Ask a parent or student to create
 - 2. TWO slide shows: The Climb, and a Senior Slide-Show (all 4 years) - Delegate assignment to SMAC. Lorraine will talk to Kaylee.
- B. Music Marathon - March 3
 - 1. Auction
 - a) Sonya will start contacting. She has multiple binders of information
 - b) Can anyone else
 - (1) set up a Google Doc? - Farah will copy last year's Google Doc
 - (2) help contact companies?

- (a) Once google doc is set up, will be shared with STMAA for anyone to contact
 - c) Going to return to in person auction, games, have middle school kids stay as long as possible
 - (1) SMAC - create games & staff them
 - 2. Prior, battle of the bands (didn't have to be ST students) outside, music performances in the MPR
- C. Website
 - 1. we have access to the website as of today. Lakshmi can now update website
- D. Mattress fundraiser on 12/21
 - 1. Vendor rescheduled to 12/22 (Sunday)
 - 2. Farah will establish expectations with vendor and disappointments last year to be rectified if we want to continue next year.
 - a) Supply chain issues
 - b) Lawn sign notice
 - c) Communication
- IX. **Next Meeting:** Tuesday, January 10, 2023 (not first Tuesday, due to break)
- X. **Adjourn** 8:49pm