

## STMAA Board Meeting Minutes 8/11/2020

### Attendees:

#### STMAA Board Members:

- Karen DeFrisco - President
- Wendy Valdez - Secretary
- Hayley Ng - Treasurer
- TBD - Financial Secretary
- Laura Yeager - Volunteer Director - Absent
- TBD - Fundraising Director
- Michelle Shabilion - Communication Director
- Annette Jackson- Member at Large /Historian
- Jose Valdez - Member at Large / Equipment
- Alka Poddar - Member at Large / Uniforms
- TBD - Member at Large

#### Reps:

- Student Rep TBD
- Ramiro Sanchez - Director of Bands

#### Committee Chairs/Members:

- TBD - Music Marathon Committee
- TBD - Food
- TBD - Jazz Cafe
- TBD - Color Guard Rep

#### Visiting:

- Champika Yahampath
- Antionette Artemiw
- Roy Murphy
- Victoria Blackmon

#### ❖ Call to Order 7:13pm

- Approval of the Agenda - Motion - Wendy, 2nd - Hayley, In favor - 5, Opposed - 0, Abstain - 1 Alka, Passes
- Approval of May's Minutes - Motion - Wendy, 2nd - Karen, In favor - 5, Opposed - 0, Abstain - 1 Alka, Passes
- Band Director Report - Mr. Sanchez
  - First day of school - concert band, WE and MB
    - Went fairly well
    - 66 in marching band
    - MB will not be a class, will meet as a club
    - Tomorrow - Jazz, Symphonic, and MB



- Distribution of instruments- at 11-1pm
  - ◆ Could use help at 10:30 - Alka and Michelle may be able to help
  - ◆ MB 2:30-4:30pm tomorrow

➤ Reports

■ Board Members

- President - Karen Defrisco
  - ◆ None at this time, will provide update under Fundraiser Director
- Secretary - Wendy Valdez
  - ◆ Board positions and committee positions available, will socialize this information in the next couple weeks.

● Treasurer - Hayley Ng

- ◆ 3 reports sent to board
  - Cash report - cash on hand
    - Ended year with \$40k, after dine outs, escrip, PO Box, start year still approx \$40k
  - Income and Expenses for July
    - YTD actuals - received and spent
  - Virtual Budget - Need to discuss this
    - Mr Sanchez to update number of students in classes.
    - Headcount was adjusted and will be again this week
    - Fall fundraisers - no fall fundraisers as of now. - will need to get this updated.
    - No comps, transportation, hotels
    - 2nd tab - suggested contributions for now, this will be updated.
    - Quite a few contractors to help teach our band members.
    - Need fundraisers to cover at least \$2k to make the budget otherwise need to decrease expenses.
  - Budget will be updated and we will vote in September's meeting.
    - Any suggestions send to Karen
    - Motion to table budget approval to Sept meeting - Jose, 2nd - Karen, Discussion - Roy - would like to see contributions before September.

All in favor, no abstain, no oppose - Motion passed  
 Next week contributions will be sent to the band



community. Motion to approve the contribution via email - Jose, 2nd - Wendy, Favor all Jose wendy hayley, karen, and Michelle Motion passes

➤ District Audit - need to know these are presented and approved.

- Financial Secretary (TBD) - covered above
- Communications Director - Michelle Schabilion
  - ◆ New to the position, sending weekly newsletter
- Volunteer Director - Laura Yeager - Absent
- Fundraising Director (TBD)
  - ◆ Dine-Outs -
  - ◆ Double Good Popcorn - online fundraiser - First part of September - 50% profit
  - ◆ Sees Candy - can do online fundraiser - package after September 1st. Planning on this for Fall in place of Yankee (Yankee candle is cancelled). Aiming for November 20-50% profit.
  - ◆ Other Ideas
  - ◆ Mod or Roundtable as dine out in September (looking into)
  - ◆ Honeybaked Ham (looking into this), can run all the time. Order a giftcard on site and use it at the store and would get a percentage.
  - ◆ Panda Express - August 26th
  - ◆ Need one more fundraiser for the spring
  - ◆ Suggestion - Tamales around Christmas time
- Members At Large & Committee's
  - ◆ Equipment - Jose Valdez
    - Update on technology - Finally got our non-profit from Google - shared drives TB of space. Will work with Robin to migrate
    - Mr. Sanchez - we need to clear out the corral of the props and move to sea containers - Need to take care of this as soon as possible. (Stage, plinths etc) - over next couple weeks - Roy volunteered to help.
  - ◆ Food (TBD)
  - ◆ Pledge Parties (TBD)
  - ◆ Uniforms - Alka Poddar
  - ◆ Historian - Annette Jackson
  - ◆ Music Marathon (TBD)
- Upcoming/Ongoing Events
  - Dineout at Panda Express
  - Clean up Corral
- New Business



- Comments and Announcements
  - Mr. Sanchez asked: Does STMAA want to do a meeting with families?
    - Yes, getting help from Robin on a google form.
    - Looking at whether before or after Labor Day.
- Adjournment - 8:34pm
- Future Board Meeting Dates: Board Meetings: 2nd Tuesday of Every Month (typically)
  - Sept 8, Oct 13, Nov 10, Dec 8, Jan 12, Feb 9, Mar 9, April 13, May 11

