

STMAA Board Meeting Minutes 5/12/2020

Attendees:

STMAA Board Members:

- Karen DeFrisco - President
- Wendy Valdez - Secretary
- Tracy Hemmeter - Treasurer
- TBD - Financial Secretary
- Ria Bradbury - Volunteer Director
- TBD - Fundraising Director
- TBD - Communication Director
- Roy Murphy - Member at Large / Food - Absent
- Jose Valdez - Member at Large / Equipment
- TBD - Member at Large / Dine-outs
- TBD - Member at Large / Pledge Parties

Reps:

- Student Rep TBD
- Ramiro Sanchez - Director of Bands

Committee Chairs/Members:

- Annette Jackson - Historian Committee
- Victoria Blackmon - Historian Committee
- Alka Poddar - Uniform Committee - Absent
- TBD - Color Guard Rep

Visiting:

- Robin Dejarnette
- Hayley NG
- Laura Yeager
- Michelle Schabilion

I. Call to Order - 7:23pm

- I. Approval of the Agenda - Motion - Tracy, 2nd - Jose, in favor - all, no opposed, no abstain
- II. Approval of April's Minutes - Motion - Jose, 2nd - Tracy, in favor - all, no opposed, no abstain
- III. Band Director Report
 - a. Marching Band Camp - waiting on SIP orders, might need modifications for it to happen.
 - 1) July 27 - Aug 8 tentatively
 - 2) Pool party and bbq on Aug 8th
 - b. School starts on 8/10 - distance or hybrid
 - c. Students to return instruments at school drop off if not attending band next year
 - 1) Books, etc, instruments
 - d. Cleaned locker room last week.
 - e. Kids will pick up their bags on their designated day and time.
 - 1) Drive-through - schedule in principal newsletter
 - f. Wind Ensemble and Jazz Band 1 results will be shared last week of school
 - g. Marching Band - Waiting for auditions this week.
 - h. Elias auditions for Guard.
 - i. Nothing has been cancelled yet.
- IV. STMAA Recruitment for 2020-2021 Board. Open Voting Positions:
 - a. Treasurer - Hayley Ng
 - b. Financial Secretary - Hayley (fill in)
 - c. Fundraising Director - Open
 - d. Volunteer Director - Laura Yeager
 - e. Communication Director - Michelle Schabilion

- f. Member at Large - Alka Podar
- g. Member at Large - Annette Jackson
- h. Member at Large - Open
- i. Non-Voting Positions:
 - 1) Food Committee Chair
 - 2) Equipment Chair
 - 3) Music Marathon Chair
 - 4) Jazz Café Chair
 - 5) Spirit Book Chair
 - 6) Blitz and Pledge Parties Band Director
- j. Reach out to Gertrude for Member at large.
- k. Motion to approve the Hayley, Laura, Michelle, Alka
 - 1) 2nd - Tracy, in favor - all, opposed - none, abstain - none
- l. Motion to approve Annette - Jose, 2nd - Karen, all in favor, no opposed, no abstain.

V. Reports

- a. Board Members
 - a. President - Items stolen from Corral, generator, propane tanks,
 - 1) Jose filed a police report.
 - 2) Insurance? Tracy will look this up.
 - b. Secretary -
 - 1) Summer Collaboration Meetings - Schedule and availability
 - a) June 9, 23, July 7, 21
 - c. Treasurer
 - 1) Reports sent via email with Agenda
 - a) Budget Report - April
 - i) End year down to \$20k started \$40k
 - ii) Outstanding - writing checks to Jose for equipment and Roy for Food
 - iii) End of year close out
 - 2) 2020-2021 Budget
 - a) Income and expenditures are \$20-30K down (no lease payment, but need to add \$5k for champs in So Cal)
 - i) Using onward for about \$200 for hotel and busses. We may need to cancel champs if do not get enough contributions.
 - ii) Increase of contributions - increase of \$50 for Marching Band to equal Color Guard.
 - iii) Also charge for combos
 - b) Big difference between expenditures is due to Marching Band
 - i) Cut Logan concert ban comp
 - ii) Cut Campana Jazz Band comp
 - c) Need Contributions to be pushed
 - d) Motion - Wendy, 2nd - Karen
 - i) Discussion - Hayley likes \$950 across the board. May not happen (fall sports and MB at district level).
 - ii) In favor - all, opposed - no, abstains - no, passes
 - d. Financial Secretary (TBD)
 - 1) Reno Jazz festival - cancelled, if student made full contribution, \$500 returned.
 - 2) Want to set up time with Jose to discuss last receipts.
 - e. Communications Director (TBD) -
 - f. Volunteer Director
 - 1) Nothing to report except getting in contact with Laura. Will be setting up the account for Laura.
 - 2) Will need to get Charms accounts for Laura, Michelle, and Hayley
 - 3) Robin talked about Charms 2 and there are webinars once a month.
 - a) Will be working on videos on how to use Charms 2
 - b) Have 20-30 google forms of Jr. High kids to be added to Charms so far.
 - c) Robin will have a zoom training for the new and anyone else who would like to attend. Just needs a time this summer.
 - g. Fundraising Director (TBD)
 - 1) Silent Auction

- a) Items on platform Charityauctionstoday.com
 - b) 1 week to advertise.
 - c) Can promote on Sign at school
 - i) Social Media
 - ii) Emails
 - d) Jose asked if the donations area has been set up? Think it has, will be working with the contact over Zoom tomorrow morning.
 - e) Some items expired, so not everything was able to be uploaded.
 - f) Go live on Friday and go through 5/22.
- h. Members At Large & Committee's
- 1) Equipment -
 - a) Corral Break-in - police report requested and need to file a claim
 - 2) Food -
 - a) Expense reports will start being sent tomorrow.
 - 3) Dine-Outs - Cary will be leaving the program (son moving schools) - work on this over the summer.
 - 4) Pledge Parties - Could not find anyone to take this position. Ria and Trudy may be willing to help next year.
 - 5) Uniforms -
 - a) Meeting/Met with Mr. Sanchez in the next week Wednesday - starting to take uniforms for cleaning. Hope to have all cleaned by end of school year.
 - 6) Historian - Nothing to update.
 - 7) Music Marathon - auction, working on this. Looking for new person for MM.
- b. Upcoming/Ongoing Events
- a. Collab meetings and closing of the year.

VI. New Business

VII. Comments and Announcements

VIII. Adjournment - 8:44pm

Future Board Meeting Dates: TBD 2020-2021 School Year

Board Meetings: 2nd Tuesday of Every Month (typically)