

12/3/19 STMAA Board Meeting

Tuesday, December 3, 2019 7:00 PM

Attendees:

STMAA Board Members:

- Karen DeFrisco - President
- Wendy Valdez - Secretary
- Tracy Hemmeter - Treasurer
- Ria Bradbury - Director of Volunteers
- Gennie Baldi - Director of Communications - Absent
- Roy Murphy - Member at Large / Food - Absent
- Jose Valdez - Member at Large / Equipment
- Cary Connolly - Member at Large / Dine-outs
- Trudy Konzem - Member at Large / Pledge Parties

Reps:

- Student Rep TBD
- Ramiro Sanchez - Director of Bands

Committee Chairs/Members:

- Annette Jackson - Historian Committee
- Victoria Blackmon - Historian Committee - absent
- Alka Poddar - Uniform Committee - absent
- Patti Henkhaus - Color Guard Rep - absent

Visiting:

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I. Call to Order - 7:10pm

- I. Approval of the Agenda - Motion - Tracy, 2nd - Cary - no discussion - all in favor, no opposed, no abstentions
- II. Approval of November's Minutes - Motion - Trudi, 2nd - Jose, no discussion - all in favor, opposed, 1 abstention (Tracy)
- III. Reports
 - a. Band Director -
 - a. Jazz café 12/12
 - b. MB champs - ST came in 13th over all, 9th in division
 - c. Thank volunteers for MB - invite to banquet on January 18th
 - d. Promote the Mattress Sales at Jazz Café and Concert
 - e. Music Marathon Theme - Night on the red carpet.
 - 1) We have lots of decorations already that will work for this event.
 - f. Sax Ensemble - Ricardo Martinez (Masters degree) - Starting 1/10 - on Fridays - would like to open up to incoming Freshmen as well.
 - g. Brass - Nick Petoyan - worked with MB. Would like to open this up to incoming Freshmen as well.
 - h. Signed contract for Reno Jazz Festival.
 - i. Jazz 2 - has 26 students
 - j. Winter Guard - 22 students - Eli is leading.
 - 1) Tracy needs fee schedule.
 - 2) Lisa's sister may be donating \$5-6K to help cover color guard.
 - k. Selling surplus merchandise - shirts, zip ups, and hoodies.
 - 1) Sell at Jazz Café and Concert
 - b. Board Members
 - a. Secretary - Nothing to report

- b. Treasurer
 - 1) Report sent out yesterday. Got about \$10k from last push. Bank account still down significantly. Already paid Busses, Hotel, staff Payments.
 - 2) Stopped payment on old checks and outstanding debits (not cashed in over a year) covered about \$2k.
 - 3) Need W-9 from Arnie Coe (from jazz combo last year)
- c. Financial Secretary (TBD) - see above
- d. Communications Director
 - 1) Website - Couple projects to do.
 - a) Uploaded November's minutes
 - b) Will add treasurer reports to treasurer page.
 - c) Holiday Café - add page to website
 - d) Have sponsors from coupon book on website.
 - e) Will rotate the different events coming up.
- e. Volunteer Director
 - 1) Jazz Café
 - a) Mr. Sanchez ordered stage from district
 - b) Going to container on Wednesday and Thursday
 - c) Wristbands have been purchased.
 - d) 2:00pm to decorate in MPR approval
 - e) Need center pieces for Jazz Café
 - f) Selling Visa Gift Card sales at Jazz Cafe
 - 2) Will be sending out requests for volunteers for all events for next week daily.
- f. Fundraising Director (TBD)
 - 1) Current
 - a) Spirit Books - on-going
 - 2) Upcoming
 - a) Holiday Blitz - Saturday 12/7 - will decide by Friday Night as it could be raining.
 - i) Hot coco for the kids, and kids cookie pot-luck
 - b) Jazz Café - Thursday 12/12 - Need Volunteers
 - c) Holiday Concert - Friday 12/13 - Need Volunteers
 - d) Mattress Fundraiser - 1/18/20
 - e) DiBrito Apples 1/13-1/27
 - 3) Ended
 - a) Yankee Candles - delayed items coming soon. Made \$1700.00
 - 4) Fundraising Ideas - Cary - Honey Baked Ham - selling on-line gift cards for Honey baked. 20% profit.
 - 5) Question - what is going on with Vanguard Bingo? Nobody heading this at this time. Checks came in last year, but did not indicate the kid the check should go against.
- g. Members At Large & Committee's
 - 1) Equipment - Have a lot of broken equipment that needs to be fixed. Jose will do another safety check. Need speaker carts painted.
 - a) Mr. Sanchez - OG requesting to borrow the Marimba and Vibraphone.
 - b) Question - how much were trucks? Answer \$200 each per truck and \$200-\$300 in gas.
 - c) Trailers - may be difficult to find drivers. Can look into hiring drivers for the day. Could look into purchasing.
 - 2) Food - Roy Absent
 - a) Need to come up with the food menu pricing for Jazz Cafe for Gennie (?, was done by Angelika previously), so it can be published for the event. Will finalize the menu selection by the end of this weekend.
 - i) Discussion - need the menu in order to determine pricing.
 - 3) Dine-Outs
 - a) Rubios - 30% - 12/18 - 4:00pm - 8:00pm
 - b) Working on one for January.
 - 4) Pledge Parties
 - a) Getting through Blitz, then will work on January-February Pledge Parties.
 - 5) Uniforms - Absent
 - a) Were all uniforms brought back after Champs? We think so.

- b) Jose to talk to Alka to see if we have shopped around for dry cleaning... maybe offer sponsorship.
- 6) Historian
 - a) Annette - Asked to do the senior slide-show for MB Banquet. Need word to go out that she needs their favorite pictures from the past 4 years.
- 7) Music Marathon - Planning meetings - Next one on 12/17
 - a) Robin has two bikes in good shape she would like to donate to the Music Marathon. If we would like these bikes, someone would need to pick them up before the break, otherwise she will donate to Goodwill.
 - i) Dan (Tracy's husband) will pick those up.
 - b) Banners have been ordered, still on sale.
 - c) Working on proposal - should be ready for January meeting.
 - d) Ria updated flyer
- 8) Upcoming Events
 - a) Marching Band / Color Guard Banquet - Need Chair - 1/18/2020 (after Mattress Sale)
 - i) If nobody takes it, Wendy will take this.
 - ii) Need Mr. Sanchez to help figure out which classes take which potluck items.
 - iii) Drum Majors have special items to take care of at the Banquet.

IV. New Business

- a. Proposition to increase 2 budgets that were cut last year
 - a. Concert Band Sheet Music - decreased from \$2500 to \$500 last year
 - 1) Need 3 copies of each for the adjudicator at the festivals, do not take copies.
 - 2) Last year \$1904 for the music.
 - a) Discussion - is there any place in the budget we can transfer funding from?
 - i) No real wiggle room, everything has been cut as far as possible.
 - ii) Will still be using existing music in our library. Would agree to increasing to \$1000.
 - b) Motion to increase from \$500 to \$1000 - Trudi, 2nd - Tracy
 - i) Discussion - can we increase without going into the red? (Jose) One. Tracy said many of the larger expenses have been paid, should be in okay shape. Two. **We can look at further increases at time more funds are received.**
 - ii) Voting - All in favor, no opposed, no abstained - passed.
 - b. Concert Band Section Coaches - decreased from \$4000 to \$2000 last year
 - 1) Could make this to \$3000.00 - Past years this once was \$10,000.00.
 - a) Sax ensemble - \$1000 - January - April
 - b) Oboe - \$1000
 - c) Brass - won't be as much- about \$500 - January - April
 - d) Percussion clinician if money available - \$500
 - e) Clarinet Choir will be taught at tutorial by Mr. Sanchez - no extra cost.
 - 2) Discussion - wasn't oboe to be paid by oboe sections (Tracy)? How many students? 2 freshmen, 1 sophomore, 1 senior. Two of the kids are also taking private lessons. Both freshmen are renting oboes, where the others are using the school's instruments. This is group lessons for all 4.
 - a) How would this impact the budget? (Jose) - Tracy - should not affect the payments, need to push for contributions. - only outstanding large payments are for trucks, props, food, and uniform cleaning.
 - b) Voting - Motion to increase by \$1000 - Tracy, 2nd - Ria, in favor - 4, opposed - none, abstain - 3 motion passes.
- b. West Valley College - advertise their band camp - need to know how much to place on the program.
 - a. Discussion - MM has tiers of \$50, \$100, \$200, etc.
 - 1) Offer to them \$100 for current concert, \$250 if they would like both concerts and MM.

V. Comments and Announcements

VI. Adjournment - 9:03pm

Future Board Meeting Dates: Board Meetings: 2nd Tuesday of Every Month (typically)

January 14, February 11, March 10, April 7, May 12