

9/10/2019 STMAA Board Meeting

Tuesday, September 10, 2019 7:00 PM

Attendees:

STMAA Board Members:

- Karen DeFrisco - President
- Wendy Valdez - Secretary
- Tracy Hemmeter - Treasurer - Absent
- Ria Bradbury - Director of Volunteers
- Gennie Baldi - Director of Communications
- Roy Murphy - Member at Large / Food - Absent
- Jose Valdez - Member at Large / Equipment
- Cary Connolly - Member at Large / Dine-outs - Absent
- Trudy Konzem - Member at Large / Pledge Parties

Reps:

- Student Rep TBD
- Ramiro Sanchez - Director of Bands

Committee Chairs/Members:

- Annette Jackson - Historian Committee
- Victoria Blackmon - Historian Committee
- Alka Poddar - Uniform Committee
- Patti Henkhaus - Color Guard Rep - Absent
- Bevlee Doran - Mentorship Committee - Absent

Visiting:

- Michelle Schabilion - parent
- Dennis Miu - parent
- Vivian Rhohe Ley - Principal
- Grace Miu - student

1. Call to Order - 7:06pm
2. Approval of September Agenda - move to approve the agenda with the changes - Jose, 2nd Trudi. All in favor, motion passes
3. Approval of May and August 2019 Meeting Minutes - motion to approve - Jose, 2nd Trudi, all in favor, motion passes
4. Board Calendar – Review: September, October, November 5 min
 1. Blitz - Students fundraised \$3093.00
 2. Potluck went well - Parent meeting went well
 3. Friday Night Football game - Ria will talk later in agenda
 4. Applebees - catch up later in agenda
 5. District paperwork -- need to work with Tracy and Haylee
 6. Insurance due in November
 7. 1st competition, Fleet Week coming up

5. Financial Report- *Tracy Hemmeter, - Absent - Treasurer 10 min*
 1. Update closer to the next meeting
6. Board Reports: 45 min
 1. Music Director: *Mr. Sanchez*
 1. *Blitz made \$2653 - General Fund \$400.00 pay back for printing.*
 1. *Suggestion - get the sponsors at end of year*
 2. *Applebees - suggestion to sell on Sunday*
 3. *Darkened Theater props - Nick looking to get items donated or reduced pricing. Once have this, will let Ria know what volunteers are needed.*
 1. *In design, trying to get the materials in the \$1500 budget*
 4. *Band shirts will be ready on Thursday, for distribution on Friday*
 5. *1st football game - performing part 1 and part 2 of show*
 1. *Pep band arrive at 5, MB at 4:30*
 6. *Design of shirt for show - Lovelay (designed last year's)*
 1. *Shirt needs to be in 4 or less colors*
 7. *Jr. Saints October 10th*
 1. *Going to Herman and Bernal to promote*
 8. *Need: Store manager, MM chair and committee chairs, table for fall concert, lead senior committee for champion ships, holiday jazz chair, financial secretary, Fundraising chair, etc*
 1. *Karen - volunteers of parents at parent meeting, but no committees.*
 9. *Two people may be interested in the Financial Sec. Both people's info sent to Tracy.*
 2. President- *Karen DeFrisco*
 1. *Need chairs - top of list*
 1. *Want to put email together with the cheat sheet.*
 2. *Applebees - need donation box*
 3. *Considering selling coupon books at Football game.*
 3. Secretary- *Wendy Valdez*
 4. Financial Secretary- *TBD*
 5. Director of Fundraising - *TBD*
 1. Fundraising Status:
 1. *Fan Cloth - Victoria 138 units sold - Top seller - Hope - \$552, kids 54 students participated many freshmen participated.*
 2. *Spirit Books / Blitz - \$3093 - for Blitz - Mr. Sanchez will have the kids sign out books, set up store fronts.*
 1. *Trudi and Ria said they would help with Blitz next year*
 - a) *Angie Cook will be dropping off the check for sponsorship.*
 2. *Contract needs to be filled out with Safeway*
 - a) *Need to set up dates for store fronts with Luckys*
 - i) *Could talk to Victory and HR Block by Nob Hill, Nob Hill does not allow*
 3. *Applebee's breakfast*
 1. *Volunteers - full! - Arrive at 6:30am*
 2. *Confirmed for Saturday between 6 and 6:30am*
 4. *Yankee Candle*
 1. *Packets received - Oct 7-21, but active on website so can start ordering*
 2. *Link on website - link on website works for computer - not cell phone, there may be an app.*
 2. *Fundraisers - General Fund vs. Student Accounts - update listing (find it first)*
 1. *Mr. Sanchez sent it out before - need board to review, and go over with Tracy*
 3. *Dine Outs - Panda Express and Chipotle*
 1. *Dine-Out nights are scheduled for September and October*
 1. *9/17/19 – Panda Express 4-9pm*
 - i. *Donates 20% after \$100 in sales is reached*
 - a) *Flyer on Instagram, Jose will add to website.*
 - i) *Show on phone okay, but could also use paper flyer, can also order*

online

2. 10/29/19 – Chipotle 4-8pm
 - i. Donates 33% after \$100 in sales is reached
3. Pure Tea Dine-Out fundraiser in August brought in a \$200 donation!
 - a) Good to set up for Football games
1. Victoria posted the Dine-Out events to social media for us – hopefully, we'll have a good return on those as well. I'm working on November and December events and will update as soon as I have the dates locked in !
4. Need to ask announcer to promote Applebees fundraiser during game.
5. Football, Cheer, and Band - maybe look into paid shout-outs
6. Director of Communications - Gennie Baldi
 1. Does anyone want anything to add to weekly newsletter:
 1. Football games.
 2. Need to add more detail to "need a hand here" - maybe blurb
 3. Add link to new website. (need tax ID to new website - donate page)
 4. Deadline to add to Communication by Friday. Sending it out by Sunday.
 5. Preview to be send out to board
 2. New band website www.santateresaband.com status.
7. Director of Volunteers-Ria Bradbury
 1. Applebees - 17 to serve and 2 to clean up
 2. Football - trying to get volunteers.
 1. 10 pit, 5 props, 3 for uniforms - students can help too. (Uniforms - Drum Majors, other students may be able to pitch in).
 3. Football - 10/11 - Jr. Saints Night.
 4. Gilroy - 7:15pm performance
 5. Ria - making of the props - questions for Mr. Sanchez later.
 6. Ria - selling tickets? An not charge for concert, Have each section make a baked good and sell?
 1. Need ushers for doors, have one parent that is willing to take on.
8. Members at Large
 1. Roy Murphy - absent
 2. Jose Valdez -
 1. Equipment - nothing has been done yet. But will replace bungies on drum, and aesthetics
 2. Jose to reach out to Mr. Frank to talk props to figure out how much room needed to transport
 3. Cary Connolly - absent
 4. Trudi Konzem
 1. Brought up idea for Senior Scholarship Proposal, that we can discuss tomorrow and see if its something that we want to offer if our budget can afford it.
 1. Way to give back to the senior band students.
 2. Do we have this money to provide a scholarship.
 3. Would need a committee and figure out how to fundraise for this.
 - a) Will look into bandwidth and if there is funding.
 2. Mr. Sanchez brought up additional funding needed for the MB show (no sound effects paid for yet, additional \$800 needed)
9. Student Representative - TBD
10. Committee Chairs
 1. Food Committee - Roy Murphy
 2. Equipment Committee - Jose Valdez
 3. Pledge Parties - Trudi Konzem and Ria Bradbury
 1. Will talk more about October/November
 4. Historian Committee - Annette Jackson and Victoria Blackmon
 1. Victoria's husband is sick, Annette will film football game.
 2. Will link to Youtube
 5. Uniform Committee - Alka Poddar

6. *Guard Representative - Patti Henkhaus - Absent*
7. Travel Coordinator - TBD
8. Music Marathon Committee - TBD
9. Mentorship Committee - Bevlee Doran - Maybe find a champion for next year.
11. New Business 20 min
 1. Gennie - can we recycle and give funds to band program.
 1. Would need someone to look into open recycle plant and a parent to do this.
7. Closing - 8:33pm

Future Board Meeting Dates: Board Meetings: 2nd Tuesday of Every Month (typically)
October 8, November. 12, December 3, January 14, February 11, March 10, April 7, May 12